

<b>TITLE</b> OPERATIONS MANUAL	<b>STANDARD</b> INSTRUCTION 05		<b>DEPARTMENT</b> FIRE
<b>SUBJECT</b> TRAINING: DAILY REQUIREMENTS	<b>SECTION</b> 02	<b>PAGE</b> 1 of 1	<b>EFFECTIVE DATE</b> 03/06/2013

**I. PURPOSE**

This Standard Instruction pertains to the daily requirements of training with in this Department. Officers are responsible to meet these requirements as well as continually assess the need for further or specific training needs of their personnel. This Department encourages an atmosphere and culture in which personnel can train and learn.

**II. SCOPE**

This policy shall apply to all SDFD Personnel.

**III. AUTHORITY**

The Fire Chief authorizes the information within this policy.

**IV. POLICY**

A. Importance of Training

1. All officers must realize the importance of daily training as an effective and absolutely necessary tool of assuring readiness in accomplishing those goals and objectives prescribed for this Department.
2. Exceeded only by emergency response duties and apparatus & equipment maintenance; training holds the third highest priority for the scheduling of daily work within this Department.

B. Training Requirements

1. Company Officers are required to hold a 2-hour training session each shift worked, including at least **two** outside apparatus drills and **two** medical aid drills per company, per division, per month.
2. In scheduling training sessions, company officers shall be guided by their crew's needs, with care given to providing drills for all appropriate functions within this Department.
3. When a probationary firefighter is assigned to a company, the company officer will ensure that one Post Academy Drill is completed each shift.